

## **South Cambridgeshire District Council**

Minutes of a meeting of the Civic Affairs Committee held on  
Tuesday, 4 July 2023 at 10.00 a.m.

PRESENT: Councillor Paul Bearpark – Chair

Councillors: Dr. Martin Cahn                                  Dr. Tumi Hawkins  
Mark Howell    Dr Susan van de Ven

Officers: Patrick Adams    Senior Democratic Services Officer  
John Murphy    Monitoring Officer

Councillor Heather Williams was in attendance remotely.

### **1. Apologies for Absence**

Apologies for Absence were received from Councillors Henry Batchelor, Peter Fane and Bridget Smith. Councillor Tumi Hawkins substituted for Councillor Henry Batchelor.

### **2. Declarations of Interest**

Councillor Mark Howell declared a non registerable interest in agenda item 4, as inevitably he knew the district councillor under investigation.

Councillor Heather Williams declared a non registerable interest in agenda item 4 as she knew the members of Fowlmere and Waterbeach parish councils, who had been under investigation.

Councillor Paul Bearpark declared a non registerable interest in agenda item 4 as the local member for Waterbeach he knew those parish councillors who had been under investigation.

### **3. Minutes of Previous Meeting**

The minutes of the meeting held on 2 March 2023 were agreed as a correct record.

### **4. Update on Code of Conduct Complaints**

The Monitoring Officer presented his report which updated the Civic Affairs Committee on complaint cases regarding alleged breaches of the Code of Conduct. He explained that in the seven cases involving parish councils it had been decided that there were insufficient grounds to investigate. The investigation into a district councillor included in the report was ongoing and since the report had been published a new complaint regarding a district councillor had been received and was being processed.

The Committee **noted** the report.

**5. Date of Next Meeting**

It was noted that the next meeting would be held on Tuesday 12 September at 10 am.

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**The Meeting ended at 10.05 a.m.**

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